JOB DESCRIPTION

Webmaster/Technical Support Officer

The role of the Webmaster and Technical Support Officer is the person responsible for servicing and supporting a website, including helping contributors and users.

Desirable Attributes:

- Good Organisational Skills
- Has web design and support expertise
- Dedicated Club Person
- Honest/Trustworthy
- Computer skills
- Good communication skills

Specific duties include but are not limited to:

- Provide advice to the Committee in their management of the Club website
- Implement changes as directed by the committee in a timely manner.
- Stay up to date on the web's latest technologies and make sure the site and its products are always mobile-friendly and multi-platform ready

Needed:

- Computer